

CATHOLIC CEMETERIES - DEPOSITORY OF ASHES IN URN NICHE

(A) The deceased must either be a Catholic or a Catechumen by the Catholic Rite with "Burial Permit in the Catholic Cemetery" issued by the related parish.

(B) **Niches are allocated in sequential order but not on first-come-first-served basis. Pre-allocation, pre-subscription or storage services of Ashes are not available. In case of dispute, the Cemetery Office's decision in the allocation of all locations is final.**

(C) If more than one party applies for the same niche, priorities will be given according to the date of death of the deceased to be first interred in a niche in Catholic Cemeteries.

(D) **After allocation of niche for the deceased, re-allocation within the same Cemetery is not allowed.**

(E) For further information and allocation status of niches, please visit <https://cemeteries.catholic.org.hk>

(F) The following original documents (**copies not accepted**), Ashes and prescribed fees have to be provided at time of applying for a niche:



- 1) Ashes;
- 2) "Permit to Take Away Cremated Ashes" (issued by the Food and Environmental Hygiene Department);
- 3) "Burial Permit in the Catholic Cemetery";
- 4) HKID card of the applicant and the deceased;
- 5) Death Certificate of the deceased (if available);
- 6) Photo of the deceased; (physical photo in passport size or photo not larger than 4R, in high resolution if possible)
- 7) Inscription details for sealing slab; (Registered name, Christian name, date of birth and death; **standard inscription format provided by the Cemetery Office should be followed**)
- 8) Niche Fee (Cash / Cheque / Visa or Master Card):

- **Standard Niche**

Holy Cross: HK\$10,290 (with niche interior lining pre-installed)

St. Raphael's / Sai Kung / Cheung Chau: HK\$7,490

(included permanent use of niche, niche sealing slab, inscription engraved in black paint, B&W enamel photo and vase)

- **Upgraded Niche**

Only available in St. Raphael's: HK\$16,040 (with stainless steel frame with vase and niche interior lining pre-installed)

(included permanent use of niche, niche sealing slab, inscription engraved in black paint, B&W enamel photo)

After application, fees already paid for are non-refundable.

(An official receipt and a work implementation sheet will be issued upon payment. **The official receipt is the only valid document of proof and must be kept in good custody for all future reference and use.**)

Payment by cheque shall be payable to:

- For St. Raphael's Catholic Cemetery (Cheung Sha Wan), Sai Kung and Cheung Chau Catholic Cemeteries:

The Bishop of the Roman Catholic Church in HK (St. Raphael's Cemetery)

- For Holy Cross Catholic Cemetery (Chai Wan):

The Bishop of the Roman Catholic Church in HK (Holy Cross Cemetery)

Miscellaneous Fees:

[1] Sealing slab with inscription pasted with golden foil: single person: HK\$500	two persons: HK\$750
[2] Coloured enamel photo: approx. 3" x 4" single person: HK\$400	approx. 4" x 6" two persons: HK\$600
[3] Urn for ashes: HK\$600 (no inscription services provided)	
[4] Niche interior lining: HK\$2,800	

Approximate structural dimensions of Urn/Ossuary Niches in Cheung Sha Wan, Chai Wan, Sai Kung Catholic Cemeteries are 300 x 300 x 600mm (depth); and Urn Niches in Cheung Chau Catholic Cemetery are 300 x 300 x 300mm (depth).

(G) After application for the niche and before depository in the niche, all Ashes must be temporarily kept in the Cemetery Office.

(H) Alternatives for depository of Ashes in the niche:

- [1] The applicant may request the Cemetery Office to deposit the Ashes and seal the slab in his/her absence by the appointed contractor. OR
- [2] The Cemetery Office would fix a date for the depository process (within 5-8 weeks upon approval of application) with the applicant should he/she choose to attend in person. On the appointed date, the applicant should present the work implementation sheet in the Cemetery Office to reclaim the Ashes, and bring them to the niche for depository and sealing of slab by the appointed contractor.

(I) Only **ONE** number of flower vase (for standard niches) supplied by the Cemetery Office or stainless steel vase (for upgraded niches), both complying Government requirements, are allowed. **No other decorative fittings can be installed.**

(J) Should there be adjustment of the above fees, applicant shall pay for the fees prevailing at the time of application.

Office Hours: 09:00-16:30 Monday – Saturday (closed on Sundays and Public Holidays)

2741 5283	St. Raphael's Catholic Cemetery (Cheung Sha Wan), Sai Kung & Cheung Chau Catholic Cemeteries
2557 4213	Holy Cross Catholic Cemetery (Chai Wan)
2572 6078	St. Michael's Catholic Cemetery (Happy Valley)

